PRAXIS

Large Group Format *Host Guide*

For hosting The Praxis Course with 20 or more people in a single location.

BEFORE YOU START

This guide assumes familiarity with Host Training on the Course Hub. It does not replace but rather contextualizes the same First Principles and process for a larger format.

Who & What This Is For

This guide is for hosting The Praxis Course with a large group in one location.

Structurally, a large format gathering is simply dividing up into smaller groups at tables inside one shared experience. You'll watch the videos together and have discussions in small groups led by table hosts.

First Principles

The First Principles from the standard Course Hub Training Guide are unchanged: the redemptive way, humility & invitation, an imagination for renewal, and blessing through hospitality.

Hospitality and attention are harder to sustain across 20-plus people. That's precisely why the Table Host role exists—to distribute attention into every corner of the room, so no one is unseen.

Additional Considerations for Large Format

Format Changes

— **Small Group / Table Curation**: We recommend assigning guests to small group tables. That way we avoid the awkward moment where someone is walking around looking for a familiar face and place to sit. You decide how to curate tables—by career stage (early-career vs. more seasoned), by career type (industry or sector), or as a deliberately multi-generational, multi-sector mix. Each approach surfaces different connections and insight. Choose what best fits your context and your goals for hosting the Course.

— **Invitations**: Share the group's Join Link from the Course Hub directly, or generate a QR code and add it to posters or table cards at the first session.

— **Communications**: Decide whether the Lead Host sends updates to the whole group, or Table Hosts handle communication with their own table—pick one and be consistent throughout. Message Templates for each session can be found in the Course Hub on the Group Page.

— **Discussion Time**: Build in extra time after small-group discussion for large-group playback. Ask each Table Host to surface a few key insights from their table to share with the full room.

— **Course Workbook:** Print the full workbook up front, or print session-by-session. Either works, so choose based on what's easiest for your team to manage.

— **Session Timeline**: Print a copy for each Table Host so they have facilitation notes on hand. This can be found on the Host Session display page.

Where:

Here are a few venue considerations to keep in mind:

— Find a space that can comfortably seat your full anticipated group.

— Round tables of 6–8 people (including Table Host) are ideal for small-group discussion.

— Consider table placement and chair angles relative to the video screen. Every seat needs a clear sightline, even at the edges of the room.

— Audio needs to reach every table clearly during video segments. Test volume and coverage across the full footprint of the room, not just near the speakers.

— Leave appropriate spacing between tables so groups can hear one another during discussion without competing with the table next to them.

People & Roles

Adding a few more people on your Host Team will help bless your participants

— Lead Host(s): emcee Course Sessions for the whole room; one to two people.

— Table Hosts: facilitate small group discussions; one per table of ~6.

— Hospitality Hosts: help with logistics; consider having 1 for every 20 people. Areas of responsibility include:

- A/V support: managing the video, screen, and audio.
- Room and table setup: arranging tables, chairs, workbooks, and signage before guests arrive.

- Registration / welcome: greeting guests, checking them in, and directing them to their table.
- Food and beverage: managing setup, refills, and cleanup if refreshments are part of your course.
- Floater / runner: available during the session to solve small problems

Host Roles: Overall Lead vs. Table

LEAD HOST	TABLE HOSTS
The emcee for the full room: runs the room, not a table.	The facilitator for one table of 6–8: runs a table, not the room.
Owns the arc of the entire gathering—welcome, displaying content, transitions, and timing cues.	Guides discussion and reflection at their table, the same role a Host plays in a standard small-group setting.
Coordinates all Table Hosts before and during the gathering.	Applies the First Principles at the table level: humility, invitation, hospitality, attention.
Keeps the whole group moving together—starts video, calls time, brings the room back from small-group discussion.	Surfaces a few key insights from their table when called on for large-group playback.
Go through Host Training and the Large Format Host Guide. Where possible, go through training together as a full Host team and take time to pray.	Go through Host Training with the group.

What Else Have You Learned?

See something missing? We'd love to hear what worked, what you'd do differently, and any practices that made the experience better for your group.

Share your ideas and best practices with the Praxis team: course@praxis.co. Your experience directly shapes future versions of this guide.